LEFIS
LEGAL FRAMEWORK FOR THE INFORMATION SOCIETY

LAW&ICT   Shared Virtual Campus

Document name: **Preparation of the First Meeting in Zaragoza, October 2007**
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Date: 5th October 2007
To be sent to: All partners

Abstract: The aim of this document is to synthesize in a readable way what must be do in the project and who must do it. It also can serve as an initial draft for "R1: Report of the Plan: Content, Administration, Budget distribution and Calendar".

Content:

1.- OBJECTIVES

The **LAW&ICT Shared Virtual Campus (133837-LLP-1-2007-1-ES-ERASMUS-EVC)** will target the following actions and results:

1. Creation of an European Shared Virtual Campus on Law and ICT (Law and Information and Communication Technologies) to provide:

   ▪ a virtual location for debate and European policy making;

   ▪ an educational technology platform to offer European-wide graduate and postgraduate level courses and for lifelong learning.

2. Development of an international training programme:

   ▪ An international Degree, Bachelor in ICT and Law

   ▪ An international Degree, Master in ICT and Law

   ▪ An international Lifelong Learning Programme in ICT and Law

3. Identification of good practices in the teaching on ICT and Law.

4. Creation of a Europe-wide network of experts in ICT and Law to share the knowledge and disseminate the results and experiences.

5. Encourage the mobility of teachers, students and professionals between countries, sharing knowledge about similar and divergent aspects in Law&ICT.

2.- PARTICIPATING ORGANIZATIONS

#	Country	Acronym us	Institution	Contact persons	e-mail
P1	SP	UNIZAR	University of Zaragoza	Fernando Galindo Pilar Lasala	cfa@unizar.es lasala@unizar.es
P2	UK	QUEENS	Queen's University	Philip Leith	p.leith@qub.ac.uk
P3	LT	MRUNI	Mykolas Romeris University	Rimantas Petrauskas	rpetraus@mruni.lt
P4	DE	UNIMUENSTER	University of Münster, Institut für Informations-Telekommunikations- und Medienrecht	Thomas Hoeren Michael Bohne	hoeren@uni-muenster.de mbohne@uni-muenster.de
P5	FI	ULAPLAND	University of Lapland	Ahti Saarenpää	Ahti.Saarenpaa@ulapland.fi
P6	ES	ULL	University of La Laguna	Luis-Javier Capote	lcapote@ull.es
P7	PL	UMK	Nicolas Copernicus University	Andrzej Adamski	aadamski@law.uni.torun.pl
P8	PT	IPBEJA	Polytechnic Institute of Beja	Manuel Masseno	masseno@estig.ipbeja.pt
P9	FI	UWASA	University of Vaasa	Asko Lehtonen	Asko.lehtonen@uwasa.fi
P10	TR	ISIKUN	Isik University	Selahattin Kuru	kuru@isikun.edu.tr
P11	ES	FASE	FASE, S.L.	José-Antonio Campos	fase@fase.net

3.- WORKPACKAGES

	WORKPACKAGE	RESPONSIBLE INSTITUTION	DURATION
WP1	Management	UNIZAR	October 2007-September 2009
WP2	Preparation and Design of Educational Products	UNIZAR	October-2007- May 2008
WP3	Preparation and Support of Educational Activities	UNIZAR	October 2008-September 2009
WP4	Research	ISIKUN	October 2007-September 2009
WP5	Promotion and awareness raising	UMK	November 2007-November 2008
WP6	Quality and evaluation Plan	QUEENS	October 2007-September 2009
WP7	Dissemination	FASE	October 2008-September 2009
WP8	Exploitation	FASE	October 2008-September 2009

WORKPACKAGES																									
	2007			2008												2009									
	O	N	D	J	F	M	A	M	J	JU	A	S	O	N	D	J	F	M	A	M	J	JU	A	S
WP1	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
WP2	X	X	X	X	X	X	X	X																
WP3	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
WP4	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
WP5		X	X	X	X	X	X	X	X	X	X	X	X	X										
WP6	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
WP7													X	X	X	X	X	X	X	X	X	X	X	X
WP8													X	X	X	X	X	X	X	X	X	X	X	X

3.1.- WP1 Management (UNIZAR)

3.1.1.- Activities

- General coordination and management activities.

- Preparation of an International Law&ICT Library and an on-line Law&ICT Encyclopaedia with the learning material. Publication as open educational resource in the LEFIS web page (www.lefis.org)

- Administration of the virtual campus.

- Promotion of edition of the on line courses and Newsletter.

- All participants must collaborate in the activity.

- The activity will be developed by the administrative personal of the University of Zaragoza as coordinator institution and by the realization of meetings (in Zaragoza, Istanbul and Belfast) and virtual meetings (three initially).

- Final report.

3.1.2.- Schedule

	WP1 – Management – UNIZAR																							
	2007			2008												2009								
	O	N	D	J	F	M	A	M	J	JU	A	S	O	N	D	J	F	M	A	M	J	JU	A	S
1st Meeting	✕																							
2nd Virtual Meeting			✕																					
3rd Meeting						✕																		
4th Virtual Meeting												✕												
5th Virtual Meeting																		✕						
6th Meeting																								✕

3.1.3.- Partners involved

Partner involved		Country	Short-name	Approximate number of staff days			
				Manager	Researcher,..	Technician	Administrative
Lead partner	P1	SP	UNIZAR	35	6	50	140
P2		UK	QUEENS	5			
P3		LT	MRUNI		6		
P4		DE	UNIMUENSTER		6		
P5		FI	ULAPLAND		6		
P6		ES	ULL		6		
P7		PL	UMK		6		
P8		PT	IPBEJA		6		
P9		FI	UWASA		6		
P10		TR	ISIKUN	5			
P11		ES	FASE	6			

3.2.- WP2 Preparation and Design of Educational Products (UNIZAR)

3.2.1.- Activities

- Implementation and testing of modules in the languages of each University (October-2007- May 2008), taking always as reference the normal teaching offer of the participant Universities and the use of e-learning tools.- Outcomes.- 10 Learning modules, one per University, in electronic format, in the language of the participant University.- Tests made by students of the 10 modules

- Implementation of the English courses by the non speaking English Universities, including translation and revision by English translators (October-December 2007). The English module will be a part of the normal teaching of the participant Universities.- Outcomes.- 9 Learning modules, one by non speaking English University, in electronic format, in English

- Approval in every University of the offered content as teaching for 2008-2009 (January-May 2008).- Outcomes.- 10 documents, one per University, with the publicity of the offer in the respective Web (October 2008-January 2009)

- The Münster University will coordinate the activities relate with First and Second Level University programmes.

- The Mykolas Romieris University will coordinate the activities related with the content of Master programmes.

- The Nicolas Copernicus University will coordinate the activities related with the content of Continuing Education programmes.

- The Isik University will give the technical support to the preparation of Educational Products in relation with e learning.- Outcome.- e-learning tool including all the offer.

3.2.2.- Schedule

	WP2 – Preparation and Design of Educational Products – UNIZAR																							
	2007			2008												2009								
	O	N	D	J	F	M	A	M	J	JU	A	S	O	N	D	J	F	M	A	M	J	JU	A	S
Modules	⊠	⊠	⊠	⊠	⊠	⊠	⊠	⊠																
English courses	⊠	⊠	⊠																					
Approval				⊠	⊠	⊠	⊠	⊠																
Reports															⊠					⊠				

3.2.3.- Partners involved

Partner involved		Country	Short-name	Approximate number of staff days			
				Manager	Researcher,..	Technician	Administrative
Lead partner	P1	SP	UNIZAR	5	20	16	10
P2		UK	QUEENS		5		
P3		LT	MRUNI		10		
P4		DE	UNIMUENSTER		10		
P5		FI	ULAPLAND		4		
P6		ES	ULL		4		
P7		PL	UMK		4		
P8		PT	IPBEJA		4		
P9		FI	UWASA		4		
P10		TR	ISIKUN			10	

3.3.- WP3 Preparation and Support of Educational Activities (UNIZAR)

3.3.1.- Activities

- Offer of the teaching of the Law & ICT virtual campus in traditional (blended) and on line teaching by the respective Universities (October 2008-September 2009).- Outcomes.- 10 Learning modules, one by University, in electronic format, in the own language of the participant University.- Tests made by students of the 10 modules.

- Public offering of the English modules of the non speaking English Universities (9).

- All the participant Universities will be responsible for the preparation and support of their respective educational activity.

- The Münster University will coordinate the activities relate with First and Second Level University programmes.

- The Mykolas Romieris University will coordinate the activities related with the content of Master programmes.

- The Nicolas Copernicus University will coordinate the activities related with the content of Continuing Education programmes.

- The Isik University will give the technical support to the preparation of Educational Activities in relation with e learning.

3.3.2.- Schedule

			WP3 – Preparation and Support of Educational Activities – UNIZAR																					
	2007			2008												2009								
	O	N	D	J	F	M	A	M	J	JU	A	S	O	N	D	J	F	M	A	M	J	JU	A	S
Educational activities													⊠	⊠	⊠	⊠	⊠	⊠	⊠	⊠	⊠	⊠	⊠	⊠

3.3.3.- Partners involved

Partner involved		Country	Short-name	Approximate number of staff days			
				Manager	Researcher,..	Technician	Administrative
Lead partner	P1	SP	UNIZAR	5	20	16	10
P2		UK	QUEENS		5		
P3		LT	MRUNI		10		
P4		DE	UNIMUENSTER		10		
P5		FI	ULAPLAND		4		
P6		ES	ULL		4		
P7		PL	UMK		4		
P8		PT	IPBEJA		4		
P9		FI	UWASA		4		
P10		TR	ISIKUN			10	

3.4.- WP4 Research (ISIKUN)

3.4.1.- Activities

- Study of the different e-learning tools of the participant Universities (October 2007-December 2007) by ISIK.

- Technical support of the e-learning tools of the participant Universities (October 2007-May 2008) by ISIK.

- Implementation of the new integrated e-learning tool of the participant Universities (June 2008.October 2008) by ISIK. Web solution integrated in the LEFIS page

- Implementation of the security tool for the e-learning tool of the participant Universities (June 2008-October 2008) by UNIZAR. Web solution integrated in the LEFIS page

- Implementation and support of the e-learning tool of the participant Universities (October 2008-September 2009) by ISIK.

- Implementation and support of the security tool for the participant Universities (October 2008-September 2009) by UNIZAR.

- The Mykolas Romieris University will coordinate the activities related with the content of Master programmes.

- The Münster University will coordinate the activities relate with First and Second Level University programmes.

- The Nicolas Copernicus University will coordinate the activities related with the content of Continuing Education programmes.

3.4.2.- Schedule

	WP4 – Research – ISIKUN																						
	2007			2008													2009							
	O	N	D	J	F	M	A	M	J	JU	A	S	O	N	D	J	F	M	A	M	J	JU	A	S
e-learning tools	X	X	X																					
Technical support	X	X	X	X	X	X	X	X																
Integrated tool									X	X	X	X	X											
Security tool									X	X	X	X	X											
Support e-learning												X	X	X	X	X	X	X	X	X	X	X	X	X
Support security												X	X	X	X	X	X	X	X	X	X	X	X	X

3.4.3.- Partners involved

Partner involved		Country	Short-name	Approximate number of staff days			
				Manager	Researcher,..	Technician	Administrative
Lead partner	P10	TR	ISIKUN	30		260	
P1		SP	UNIZAR	5	20	16	10
P2		UK	QUEENS		5		
P3		LT	MRUNI		10		
P4		DE	UNIMUENSTER		10		
P5		FI	ULAPLAND		4		
P6		ES	ULL		4		
P7		PL	UMK		4		
P8		PT	IPBEJA		4		
P9		FI	UWASA		4		

3.5.- WP5 Promotion and awareness raising (UMK)

3.5.1.- Activities

- The Nicolas Copernicus University will be the coordinator of the work package. Proposal of content for every training course.

- First Training for Trainers Course for all participant Universities in Vilnius: target Postgraduate offer (November 2007). One week.

- Second Training for Trainers Course for all participant Universities in Münster: target First and Second Level University offer (July 2008). One week.

- Third Training for Trainers Course for all participant Universities in Torun: target continuing education/ Lifelong Learning (November 2008). One week.

- The Isik University will give the technical support to the courses in the e-learning aspects.

3.5.2.- Schedule

	WP5 – Promotion and awareness raising– UMK																							
	2007			2008												2009								
	O	N	D	J	F	M	A	M	J	JU	A	S	O	N	D	J	F	M	A	M	J	JU	A	S
1st course		X																						
2nd course										X														
3rd course														X										

3.5.3.- Partners involved

Partner involved		Country	Short-name	Approximate number of staff days			
				Manager	Researcher,..	Technician	Administrative
Lead partner	P7	PL	UMK	20	4		
P1		SP	UNIZAR	5	20	16	10
P2		UK	QUEENS		5		
P3		LT	MRUNI		10		
P4		DE	UNIMUENSTER		10		
P5		FI	ULAPLAND		4		
P6		ES	ULL		4		
P8		PT	IPBEJA		4		
P9		FI	UWASA		4		
P10		TR	ISIKUN			10	

3.6.- WP6 Quality and evaluation Plan (QUEENS)

3.6.1.- Activities

Quality and evaluation plan (October 2007-September 2009) organized and put in practice by the Queen's University in coordination with all the partners, integrating the Management Committee, with these contents.

- Own planning and schedule of activities.
- Setting its own standards and indicators of quality and make them known to all the partners.
- Control of the general development of the activities and the respect for the established deadlines.
- Provision of counselling and assessment on the main activities.
- Establishment of the general as well as the interim quantitative and qualitative indicators of quality of the project
- Proposals of changes and modifications that will improve the project outputs.
- Actuation as intermediary in case of different approaches or points of view within the main results.
- Putting of especial attention to the innovative and original aspects of the project.
- Measurement of the project's impact and especially the implementation of the courses.
- Provision of interim reports on the quality development of the project.
- Evaluation of the interim and final products according to the established parameters.
- Evaluation of the dissemination activities, especially in the last months of the project.

- The Münster University will coordinate the activities relate with quality of the contents of the First and Second Level University programmes: identification of good practices

- The Mykolas Romieris University will coordinate the activities related with quality of the content of Master programmes: identification of good practices

- The Nicolas Copernicus University will be responsible in quality questions related with the quality of the continuing education offer: identification of good practices

- The ISIK University will give the technical support to the quality matters.

- UNIZAR will be responsible of quality from the perspective of the use of the LEFIS seal and code of practices in relation with teaching and learning quality
  (http://www.lefis.org/outcomes/lefis_seal/lefissealcode.pdf)

3.6.2.- Schedule

WP6 – Quality and evaluation Plan – QUEENS																							
2007			2008												2009								
O	N	D	J	F	M	A	M	J	JU	A	S	O	N	D	J	F	M	A	M	J	JU	A	S
Q&E Plan ⊠	⊠	⊠	⊠	⊠	⊠	⊠	⊠	⊠	⊠	⊠	⊠	⊠	⊠	⊠	⊠	⊠	⊠	⊠	⊠	⊠	⊠	⊠	⊠

3.6.3.- Partners involved

Partner involved		Country	Short-name	Approximate number of staff days			
				Manager	Researcher,..	Technician	Administrative
Lead partner	P2	UK	QUEENS	30	6		
P1		SP	UNIZAR	5	20	16	10
P3		LT	MRUNI		10		
P4		DE	UNIMUENSTER		10		
P5		FI	ULAPLAND		4		
P6		ES	ULL		4		
P7		PL	UMK	15	4		
P8		PT	IPBEJA		4		
P9		FI	UWASA		4		
P10		TR	ISIKUN			10	

3.7.- WP7 Dissemination (FASE)

3.7.1.- Activities

- FASE is responsible of the dissemination activities under coordination of UNIZAR
- Constitution of a durable committee in charge of the supervision of the network dissemination activities with participation of all partners.- Outcomes.- Initial and final report
- Design of the dissemination strategy.- Outcome.- Initial report
- Presentation of the project in academic seminars, national and international conferences and symposiums: promotion of the project in the main international Webs, in the most important general web sites of the participant countries and in the specialized areas of education and training.- Outcomes.- Initial and final report.
- General dissemination among organizations and experts on training through the Internet by means of general and specialized search engines and cover all search engines specialized in education and training.- Outcomes.- Initial and final report.
- The fact that web will be of free access will facilitate other entities contribution to it and to the general dissemination of it. The web of Law & ICT will be part of the LEFIS web
- Campaign of diffusion of results of the project as part of the LEFIS mark, among a great number of organizations and regions, even of non participant countries attending to the management meetings and the training courses. The partnership meetings in the different countries will be accompanied with parallel dissemination seminars where national Experts in the subject will be invited to take part and to contribute with their ideas.- Outcomes.- Initial and final report
- The Isik University will give the technical support to the exploitation matters.- Outcomes.- Initial and final report

3.7.2.- Schedule

	WP7 – Dissemination – FASE																							
	2007			2008													2009								
	O	N	D	J	F	M	A	M	J	JU	A	S	O	N	D	J	F	M	A	M	J	JU	A	S
Dissemination													⊠	⊠	⊠	⊠	⊠	⊠	⊠	⊠	⊠	⊠	⊠	⊠

3.7.3.- Partners involved

Partner involved		Country	Short-name	Approximate number of staff days			
				Manager	Researcher,..	Technician	Administrative
Lead partner	P11	SP	FASE	2		60	
P1		SP	UNIZAR	5	7	10	10
P2		UK	QUEENS		2		
P3		LT	MRUNI		2		
P4		DE	UNIMUENSTER		2		
P5		FI	ULAPLAND		2		
P6		ES	ULL		2		
P7		PL	UMK		2		
P8		PT	IPBEJA		2		
P9		FI	UWASA		2		
P10		TR	ISIKUN			10	

3.8.- WP8 Exploitation (FASE)

3.8.1.- Activities

- FASE is responsible of the exploitation activities under coordination of UNIZAR
- Marketing strategy for the diffusion of the project results into a wide public.- Outcomes.- Initial and final report to be approved by all participants
- Establishment of links with universities and organizations which may profit from the results of the project and will be interested in taking part in the European Network. - Outcomes.- Initial and final report
- Preparation of other projects related to the Law & ICT, for upgrading, enlargement and contributions from other countries.- Outcomes.- Initial and final report
- Design of the Agreement and Regulations for the continuing and enlargement of the partnership.- Outcomes.- Initial proposal and final report
- Preparation of the commercialization of the results helping to the partners, each in their own scope of performance, as training courses, workshops or consultancy.- Outcomes.- Initial and final report to be approved by all participants
- The Isik University will give the technical support to the exploitation matters. Outcomes.- Initial and final report

3.8.2.- Schedule

	WP8 – Exploitation – FASE																							
	2007			2008												2009								
	O	N	D	J	F	M	A	M	J	JU	A	S	O	N	D	J	F	M	A	M	J	JU	A	S
Exploitation													⊠	⊠	⊠	⊠	⊠	⊠	⊠	⊠	⊠	⊠	⊠	⊠

3.8.3.- Partners involved

Partner involved		Country	Short-name	Approximate number of staff days			
				Manager	Researcher,..	Technician	Administrative
Lead partner	P11	SP	FASE	1		60	
P1		SP	UNIZAR	5	7	10	10
P2		UK	QUEENS		2		
P3		LT	MRUNI		2		
P4		DE	UNIMUENSTER		2		
P5		FI	ULAPLAND		2		
P6		ES	ULL		2		
P7		PL	UMK		2		
P8		PT	IPBEJA		2		
P9		FI	UWASA		2		
P10		TR	ISIKUN			10	

4.- PARTNERS' WORK

4.1.- UNIZAR (SP)

WP1: Management

- Responsible of this package (October 2007-September 2009)
- Elaboration of the "R1: Report of the Plan: Content, Administration, Budget distribution and Calendar", as working document for the 1st Meeting in Zaragoza (October 2007)
- Organization of the 1st Meeting in Zaragoza (October 2007). Elaboration of the "RM1: Report of the 1st Meeting"
- Design of the International LAW&ICT Library. Elaboration of the first draft of "R2: Report of the International LAW&ICT Library". (October 2007-December 2007) as working document for the 2nd (virtual) Meeting
- Design of the On-line LAW&ICT Encyclopaedia. Elaboration of the first draft of "R3: Report of the On-line LAW&ICT Encyclopaedia". (October 2007-December 2007) as working document for the 2nd (virtual) Meeting
- Design of the LAW&ICT Shared Virtual Campus. Elaboration of the first draft of "R4: Report of the LAW&ICT Shared Virtual Campus". (October 2007-December 2007) as working document for the 2nd (virtual) Meeting
- Co-organization of the 2nd (virtual) Meeting (December 2007). Elaboration of the "RM2: Report of the 2nd (Virtual) Meeting"
- Attendance of one person to the Istanbul meeting (March 2008); elaboration of a report of the meeting, sending it to ISIKUN
- Co-organization of the 4th (virtual) Meeting (September 2008); elaboration of a report of the meeting, sending it to UMK
- Co-organization of the 5th (virtual) Meeting (March 2009); elaboration of a report of the meeting, sending it to FASE
- Attendance of one person to the Belfast meeting (September 2009); elaboration of a report of the meeting, sending it to QUEENS
- Responsible of the elaboration of the final version of R1, R2, R3 y R4. (May 2009-September 2009)
- Collaboration in the elaboration of the final version of R1, R2, R3 y R4. (May 2009-September 2009)

WP2: Preparation and Design of Educational Products

- Responsible of this package (October 2007-September 2009)
- Preparation and test of one on-line learning module in the language of the country (October 2007-May 2008)
- Preparation and test of one on-line learning module in English (October 2007-December 2007)
- Approval in the University of Zaragoza of the module in mother tongue and the modules in English (October 2007-December 2007)

WP3: Preparation and Support of Educational Activities

- Responsible of this package (October 2007-September 2009)
- Offer to students of the University of Zaragoza though the LAW&ICT Shared Virtual Campus the on-line learning module in the mother tongue prepared and tested in WP2 (October 2008-September 2009)

- Offer to students of the University of Zaragoza though the LAW&ICT Shared Virtual Campus all the on-line learning modules in English prepared and tested in WP2 (October 2008-September 2009)

- Elaboration of a report of all the educational activities in Zaragoza

- Elaboration of a report "EA: Report of all the educational activities in the LAW&ICT Shared Virtual Campus"

WP4: Research

- Elaboration of a report about the e-learning tools used by the own University, sending it to ISIK (October 2007)

- Implementation of the security tool for the LAW&ICT Shared Virtual Campus Website; technical support to all the participant Universities (January 2008.October 2008)

WP5: Promotion and awareness raising

- Attendance of one person to the First Training for Trainers Course in Vilnius: target Postgraduate offer (November 2007). One week.

- Elaboration of a report about the First Training for Trainers Course in Vilnius, sending it to MRUNI (December 2007)

- Attendance of one person to the Second Training for Trainers Course in Münster: target First and Second Level University offer (July 2008). One week.

- Elaboration of a report about the Second Training for Trainers Course in Münster, sending it to UNIMUENSTER (August 2008)

- Attendance of one person to the Third Training for Trainers Course for all participant Universities in Torun: target continuing education/ Lifelong Learning (November 2008). One week.

- Elaboration of a report about the Third Training for Trainers Course in Torun, sending it to UMK (December 2008)

WP6: Quality and evaluation Plan

- Elaboration of a report about the first draft of "QEP: Quality and Evaluation Plan for the LAW&ICT Shared Virtual Campus" presented in the 3rd Meeting, sending it to QUEENS (April 2008)

- Elaboration of a report about the second draft of "QEP: Quality and Evaluation Plan for the LAW&ICT Shared Virtual Campus" presented in the 4th Meeting, sending it to QUEENS (October 2008)

WP7: Dissemination

- Elaboration of a report about the first draft of "DP: Dissemination Plan" presented in the Istanbul Meeting, sending it to FASE (April 2008)

WP8: Exploitation

- Elaboration of a report about the first draft of "EP: Dissemination Plan" presented in the Istanbul Meeting, sending it to FASE (April 2008)

4.2.- QUEENS (UK)

WP1: Management

- Attendance of one person to the Zaragoza meeting (October 2007); elaboration of a report of the meeting, sending it to UNIZAR

- Collaboration in the design of the International LAW&ICT Library. Collaboration in the elaboration of the first draft of "R2: Report of the International LAW&ICT Library". (October 2007-December 2007)

- Collaboration in the design of the On-line LAW&ICT Encyclopaedia. Collaboration in the elaboration of the first draft of "R3: Report of the On-line LAW&ICT Encyclopaedia". (October 2007-December 2007)

- Collaboration in the LAW&ICT Shared Virtual Campus. Collaboration in the elaboration of the first draft of "R4: Report of the LAW&ICT Shared Virtual Campus". (October 2007-December 2007)

- Attendance of one person to the virtual Meeting (December 2007); elaboration of a report of the meeting, sending it to UNIZAR

- Attendance of one person to the Istanbul meeting (March 2008); elaboration of a report of the meeting, sending it to ISIKUN

- Attendance of one person to the virtual Meeting (September 2008); elaboration of a report of the meeting, sending it to UMK

- Attendance of one person to the virtual Meeting (March 2009); elaboration of a report of the meeting, sending it to FASE

- Organization of the 6th Meeting in Belfast (September 2009). Elaboration of the "RM6: Report of the 6th (Virtual) Meeting"

WP2: Preparation and Design of Educational Products

- Preparation and test of one on-line learning module in the language of the country (October 2007-December 2007)

- Preparation and test of one on-line learning module in English (October 2007-December 2007)

WP3: Preparation and Support of Educational Activities

- Offer to students of the Queen's University though the LAW&ICT Shared Virtual Campus all the on-line learning modules in English prepared and tested in WP2 (October 2008-September 2009)

- Elaboration of a report of all the educational activities in Belfast

WP4: Research

- Elaboration of a report about the e-learning tools used by the own University, sending it to ISIK (October 2007)

WP5: Promotion and awareness raising

- Attendance of one person to the First Training for Trainers Course in Vilnius: target Postgraduate offer (November 2007). One week.

- Elaboration of a report about the First Training for Trainers Course in Vilnius, sending it to MRUNI (December 2007)

- Attendance of one person to the Second Training for Trainers Course in Münster: target First and Second Level University offer (July 2008). One week.

- Elaboration of a report about the Second Training for Trainers Course in Münster, sending it to UNIMUENSTER (August 2008)

- Attendance of one person to the Third Training for Trainers Course for all participant Universities in Torun: target continuing education/ Lifelong Learning (November 2008). One week.

- Elaboration of a report about the Third Training for Trainers Course in Torun, sending it to UMK (December 2008)

WP6: Quality and evaluation Plan

- Responsible of this package (October 2007-September 2009)

- Design of the Quality and Evaluation Plan for the LAW&ICT Shared Virtual Campus. Elaboration of the first draft of "QEP: Quality and Evaluation Plan for the LAW&ICT Shared Virtual Campus" as working document for the 3rd Meeting (November 2007-March 2008)

- Elaboration of the second draft of "QEP: Quality and Evaluation Plan for the LAW&ICT Shared Virtual Campus", using the 3rd meeting reports of all the partners, as working document for the 4th Meeting (April 2008-August 2008)

- Elaboration of the final version of "QEP: Quality and Evaluation Plan for the LAW&ICT Shared Virtual Campus" (October 2009)

WP7: Dissemination

- Elaboration of a report about the first draft of "DP: Dissemination Plan" presented in the Istanbul Meeting, sending it to FASE (April 2008)

WP8: Exploitation

- Elaboration of a report about the first draft of "EP: Dissemination Plan" presented in the Istanbul Meeting, sending it to FASE (April 2008)

4.3.- MRUNI (LT)

WP1: Management

- Attendance of a person to the Zaragoza meeting (October 2007); elaboration of a report of the meeting, sending it to UNIZAR

- Collaboration in the design of the International LAW&ICT Library. Collaboration in the elaboration of the first draft of "R2: Report of the International LAW&ICT Library". (October 2007-December 2007)

- Collaboration in the design of the On-line LAW&ICT Encyclopaedia. Collaboration in the elaboration of the first draft of "R3: Report of the On-line LAW&ICT Encyclopaedia". (October 2007-December 2007)

- Collaboration in the LAW&ICT Shared Virtual Campus. Collaboration in the elaboration of the first draft of "R4: Report of the LAW&ICT Shared Virtual Campus". (October 2007-December 2007)

- Attendance of one person to the virtual Meeting (December 2007); elaboration of a report of the meeting, sending it to UNIZAR

- Attendance of one person to the Istanbul meeting (March 2008); elaboration of a report of the meeting, sending it to ISIKUN

- Attendance of one person to the virtual Meeting (September 2008); elaboration of a report of the meeting, sending it to UMK

- Attendance of one person to the virtual Meeting (March 2009); elaboration of a report of the meeting, sending it to FASE

- Attendance of one person to the Belfast meeting (September 2009); elaboration of a report of the meeting, sending it to QUEENS

WP2: Preparation and Design of Educational Products

- Coordination of Master level and continuing education on-line Modules (October 2007-December 2007)

- Invitation to all the LEFIS Universities to prepare and test both mother tongue and English on-line Master level and continuing education learning modules (October 2007-December 2007)

- Preparation and test of one on-line learning module in the language of the country (October 2007-December 2007)

- Preparation and test of one on-line learning module in English (October 2007-December 2007)

WP3: Preparation and Support of Educational Activities

- Coordination of Master level and continuing education on-line offers (October 2008-September 2009)

- Offer to students of the Mykolas Romeris University though the LAW&ICT Shared Virtual Campus the on-line learning module in the mother tongue prepared and tested in WP2 (October 2008-September 2009)

- Offer to students of the Mykolas Romeris University though the LAW&ICT Shared Virtual Campus all the on-line learning modules in English prepared and tested in WP2 (October 2008-September 2009)

- Elaboration of a report of all the educational activities in Vilnius

WP4: Research

- Elaboration of a report about the e-learning tools used by the own University, sending it to ISIK (October 2007)

- Coordination of the Master level and continuing education on-line offers through the LAW&ICT Shared Virtual Campus Website (January 2008.October 2008)

WP5: Promotion and awareness raising

- Organization of the First Training for Trainers Course for all participant Universities in Vilnius: target Postgraduate offer (November 2007). One week.

- Elaboration of the "RTTC1: Report about the First Training for Trainers Course: target Postgraduate offer", including all the partners' reports (December 2007).

- Attendance of one person to the Second Training for Trainers Course in Münster: target First and Second Level University offer (July 2008). One week.

- Elaboration of a report about the Second Training for Trainers Course in Münster, sending it to UNIMUENSTER (August 2008)

- Attendance of one person to the Third Training for Trainers Course for all participant Universities in Torun: target continuing education/ Lifelong Learning (November 2008). One week.

- Elaboration of a report about the Third Training for Trainers Course in Torun, sending it to UMK (December 2008)

WP6: Quality and evaluation Plan

- Coordination of the activities related with quality of the content of Master programmes: identification of good practices (October 2007-September 2009)

- Elaboration of a report about the second draft of "QEP: Quality and Evaluation Plan for the LAW&ICT Shared Virtual Campus" presented in the 4th Meeting, sending it to QUEENS (October 2008)

WP7: Dissemination

- Elaboration of a report about the first draft of "DP: Dissemination Plan" presented in the Istanbul Meeting, sending it to FASE (April 2008)

WP8: Exploitation

- Elaboration of a report about the first draft of "EP: Dissemination Plan" presented in the Istanbul Meeting, sending it to FASE (April 2008)

4.4.- UNIMUENSTER (DE)

WP1: Management

- Attendance of a person to the Zaragoza meeting (October 2007); elaboration of a report of the meeting, sending it to UNIZAR

- Collaboration in the design of the International LAW&ICT Library. Collaboration in the elaboration of the first draft of "R2: Report of the International LAW&ICT Library". (October 2007-December 2007)

- Collaboration in the design of the On-line LAW&ICT Encyclopaedia. Collaboration in the elaboration of the first draft of "R3: Report of the On-line LAW&ICT Encyclopaedia". (October 2007-December 2007)

- Collaboration in the LAW&ICT Shared Virtual Campus. Collaboration in the elaboration of the first draft of "R4: Report of the LAW&ICT Shared Virtual Campus". (October 2007-December 2007)

- Attendance of one person to the virtual Meeting (December 2007); elaboration of a report of the meeting, sending it to UNIZAR

- Attendance of one person to the Istanbul meeting (March 2008); elaboration of a report of the meeting, sending it to ISIKUN

- Attendance of one person to the virtual Meeting (September 2008); elaboration of a report of the meeting, sending it to UMK

- Attendance of one person to the virtual Meeting (March 2009); elaboration of a report of the meeting, sending it to FASE

- Attendance of one person to the Belfast meeting (September 2009); elaboration of a report of the meeting, sending it to QUEENS

WP2: Preparation and Design of Educational Products

- Coordination of First and Second level on-line Modules (October 2007-December 2007)

- Invitation to all the LEFIS Universities to prepare and test both mother tongue and English on-line First and Second level learning modules (October 2007-December 2007)

- Preparation and test of one on-line learning module in the language of the country (October 2007-December 2007)

- Preparation and test of one on-line learning module in English (October 2007-December 2007)

WP3: Preparation and Support of Educational Activities

- Coordination of First and Second level on-line offers (October 2008-September 2009)

- Offer to students of the University of Münster though the LAW&ICT Shared Virtual Campus the on-line learning module in the mother tongue prepared and tested in WP2 (October 2008-September 2009)

- Offer to students of the University of Münster though the LAW&ICT Shared Virtual Campus all the on-line learning modules in English prepared and tested in WP2 (October 2008-September 2009)

- Elaboration of a report of all the educational activities in Münster

WP4: Research

- Elaboration of a report about the e-learning tools used by the own University, sending it to ISIK (October 2007)

- Coordination of the First and Second level on-line offers through the LAW&ICT Shared Virtual Campus Website (January 2008.October 2008)

WP5: Promotion and awareness raising

- Attendance of one person to the First Training for Trainers Course in Vilnius: target Postgraduate offer (November 2007). One week.

- Elaboration of a report about the First Training for Trainers Course in Vilnius, sending it to MRUNI (December 2007)

- Organization of the Second Training for Trainers Course about First and Second Level University offer (July 2008). One week.

- Elaboration of the "RTTC2: Report about the Second Training for Trainers Course: target First and Second Level University offer", including all the partners' reports (August 2008).

- Attendance of one person to the Third Training for Trainers Course for all participant Universities in Torun: target continuing education/ Lifelong Learning (November 2008). One week.

- Elaboration of a report about the Third Training for Trainers Course in Torun, sending it to UMK (December 2008)

WP6: Quality and evaluation Plan

- Coordination of the activities related with quality of the content of First and Second University Level offer: identification of good practices (October 2007-September 2009)

- Elaboration of a report about the first draft of "QEP: Quality and Evaluation Plan for the LAW&ICT Shared Virtual Campus" presented in the 3rd Meeting, sending it to QUEENS (April 2008)

- Elaboration of a report about the second draft of "QEP: Quality and Evaluation Plan for the LAW&ICT Shared Virtual Campus" presented in the 4th Meeting, sending it to QUEENS (October 2008)

WP7: Dissemination

- Elaboration of a report about the first draft of "DP: Dissemination Plan" presented in the Istanbul Meeting, sending it to FASE (April 2008)

WP8: Exploitation

- Elaboration of a report about the first draft of "EP: Dissemination Plan" presented in the Istanbul Meeting, sending it to FASE (April 2008)

4.5.- ULAPLAND (FI)

WP1: Management

–   Attendance of a person to the Zaragoza meeting (October 2007); elaboration of a report of the meeting, sending it to UNIZAR

–   Collaboration in the design of the International LAW&ICT Library. Collaboration in the elaboration of the first draft of "R2: Report of the International LAW&ICT Library". (October 2007-December 2007)

–   Collaboration in the design of the On-line LAW&ICT Encyclopaedia. Collaboration in the elaboration of the first draft of "R3: Report of the On-line LAW&ICT Encyclopaedia". (October 2007-December 2007)

–   Collaboration in the LAW&ICT Shared Virtual Campus. Collaboration in the elaboration of the first draft of "R4: Report of the LAW&ICT Shared Virtual Campus". (October 2007-December 2007)

–   Attendance of one person to the virtual Meeting (December 2007); elaboration of a report of the meeting, sending it to UNIZAR

–   Attendance of one person to the Istanbul meeting (March 2008); elaboration of a report of the meeting, sending it to ISIKUN

–   Attendance of one person to the virtual Meeting (September 2008); elaboration of a report of the meeting, sending it to UMK

–   Attendance of one person to the virtual Meeting (March 2009); elaboration of a report of the meeting, sending it to FASE

–   Attendance of one person to the Belfast meeting (September 2009); elaboration of a report of the meeting, sending it to QUEENS

WP2: Preparation and Design of Educational Products

–   Preparation and test of one on-line learning module in the language of the country (October 2007-December 2007)

–   Preparation and test of one on-line learning module in English (October 2007-December 2007)

WP3: Preparation and Support of Educational Activities

–   Offer to students of the University of Lapland though the LAW&ICT Shared Virtual Campus the on-line learning module in the mother tongue prepared and tested in WP2 (October 2008-September 2009)

–   Offer to students of the University of Lapland though the LAW&ICT Shared Virtual Campus all the on-line learning modules in English prepared and tested in WP2 (October 2008-September 2009)

–   Elaboration of a report of all the educational activities in Rovaniemi

WP4: Research

–   Elaboration of a report about the e-learning tools used by the own University, sending it to ISIK (October 2007)

WP5: Promotion and awareness raising

–   Attendance of one person to the First Training for Trainers Course in Vilnius: target Postgraduate offer (November 2007). One week.

–   Elaboration of a report about the First Training for Trainers Course in Vilnius, sending it to MRUNI (December 2007)

- Attendance of one person to the Second Training for Trainers Course in Münster: target First and Second Level University offer (July 2008). One week.

- Elaboration of a report about the Second Training for Trainers Course in Münster, sending it to UNIMUENSTER (August 2008)

- Attendance of one person to the Third Training for Trainers Course for all participant Universities in Torun: target continuing education/ Lifelong Learning (November 2008). One week.

- Elaboration of a report about the Third Training for Trainers Course in Torun, sending it to UMK (December 2008)

WP6: Quality and evaluation Plan

- Elaboration of a report about the first draft of "QEP: Quality and Evaluation Plan for the LAW&ICT Shared Virtual Campus" presented in the 3rd Meeting, sending it to QUEENS (April 2008)

- Elaboration of a report about the second draft of "QEP: Quality and Evaluation Plan for the LAW&ICT Shared Virtual Campus" presented in the 4th Meeting, sending it to QUEENS (October 2008)

WP7: Dissemination

- Elaboration of a report about the first draft of "DP: Dissemination Plan" presented in the Istanbul Meeting, sending it to FASE (April 2008)

WP8: Exploitation

- Elaboration of a report about the first draft of "EP: Dissemination Plan" presented in the Istanbul Meeting, sending it to FASE (April 2008)

4.6.- ULL (SP)

WP1: Management

–   Attendance of a person to the Zaragoza   meeting   (October 2007); elaboration of a report of the meeting, sending it to UNIZAR

–   Collaboration in the design of the International LAW&ICT Library. Collaboration in the elaboration of the first draft of "R2: Report of the International LAW&ICT Library". (October 2007-December 2007)

–   Collaboration in the design of the On-line LAW&ICT Encyclopaedia. Collaboration in the elaboration of the first draft of "R3: Report of the On-line LAW&ICT Encyclopaedia". (October 2007-December 2007)

–   Collaboration in the LAW&ICT Shared Virtual Campus. Collaboration in the elaboration of the first draft of "R4: Report of the LAW&ICT Shared Virtual Campus". (October 2007-December 2007)

–   Attendance of one person to the virtual Meeting (December 2007); elaboration of a report of the meeting, sending it to UNIZAR

–   Attendance of one person to the Istanbul meeting (March 2008); elaboration of a report of the meeting, sending it to ISIKUN

–   Attendance of one person to the virtual Meeting (September 2008); elaboration of a report of the meeting, sending it to UMK

–   Attendance of one person to the virtual Meeting (March 2009); elaboration of a report of the meeting, sending it to FASE

–   Attendance of one person to the Belfast meeting (September 2009); elaboration of a report of the meeting, sending it to QUEENS

WP2: Preparation and Design of Educational Products

–   Preparation and test of one on-line learning module in the language of the country (October 2007-December 2007)

–   Preparation and test of one on-line learning module in English (October 2007-December 2007)

WP3: Preparation and Support of Educational Activities

–   Offer to students of the University of la Laguna though the LAW&ICT Shared Virtual Campus the on-line learning module in the mother tongue prepared and tested in WP2 (October 2008-September 2009)

–   Offer to students of the Universidad de la Laguna though the LAW&ICT Shared Virtual Campus all the on-line learning modules in English prepared and tested in WP2 (October 2008-September 2009)

–   Elaboration of a report of all the educational activities in La Laguna

WP4: Research

–   Elaboration of a report about the e-learning tools used by the own University, sending it to ISIK (October 2007)

WP5: Promotion and awareness raising

–   Attendance of one person to the First Training for Trainers Course in Vilnius: target Postgraduate offer (November 2007). One week.

–   Elaboration of a report about the First Training for Trainers Course in Vilnius, sending it to MRUNI (December 2007)

- Attendance of one person to the Second Training for Trainers Course in Münster: target First and Second Level University offer (July 2008). One week.

- Elaboration of a report about the Second Training for Trainers Course in Münster, sending it to UNIMUENSTER (August 2008)

- Attendance of one person to the Third Training for Trainers Course for all participant Universities in Torun: target continuing education/ Lifelong Learning (November 2008). One week.

- Elaboration of a report about the Third Training for Trainers Course in Torun, sending it to UMK (December 2008)

WP6: Quality and evaluation Plan

- Elaboration of a report about the first draft of "QEP: Quality and Evaluation Plan for the LAW&ICT Shared Virtual Campus" presented in the 3rd Meeting, sending it to QUEENS (April 2008)

- Elaboration of a report about the second draft of "QEP: Quality and Evaluation Plan for the LAW&ICT Shared Virtual Campus" presented in the 4th Meeting, sending it to QUEENS (October 2008)

WP7: Dissemination

- Elaboration of a report about the first draft of "DP: Dissemination Plan" presented in the Istanbul Meeting, sending it to FASE (April 2008)

WP8: Exploitation

- Elaboration of a report about the first draft of "EP: Dissemination Plan" presented in the Istanbul Meeting, sending it to FASE (April 2008)

4.7.- UMK (PL)

WP1: Management

- Attendance of a person to the Zaragoza meeting (October 2007); elaboration of a report of the meeting, sending it to UNIZAR

- Collaboration in the design of the International LAW&ICT Library. Collaboration in the elaboration of the first draft of "R2: Report of the International LAW&ICT Library". (October 2007-December 2007)

- Collaboration in the design of the On-line LAW&ICT Encyclopaedia. Collaboration in the elaboration of the first draft of "R3: Report of the On-line LAW&ICT Encyclopaedia". (October 2007-December 2007)

- Collaboration in the LAW&ICT Shared Virtual Campus. Collaboration in the elaboration of the first draft of "R4: Report of the LAW&ICT Shared Virtual Campus". (October 2007-December 2007)

- Attendance of one person to the virtual Meeting (December 2007); elaboration of a report of the meeting, sending it to UNIZAR

- Attendance of one person to the Istanbul meeting (March 2008); elaboration of a report of the meeting, sending it to ISIKUN

- Organization of the 4th (Virtual) Meeting (September 2008). Elaboration of the "RM4: Report of the 4th Meeting"

- Attendance of one person to the virtual Meeting (March 2009); elaboration of a report of the meeting, sending it to FASE

- Attendance of one person to the Belfast meeting (September 2009); elaboration of a report of the meeting, sending it to QUEENS

WP2: Preparation and Design of Educational Products

- Preparation and test of one on-line learning module in the language of the country (October 2007-December 2007)

- Preparation and test of one on-line learning module in English (October 2007-December 2007)

WP3: Preparation and Support of Educational Activities

- Offer to students of the Nicolas Copernicus University though the LAW&ICT Shared Virtual Campus the on-line learning module in the mother tongue prepared and tested in WP2 (October 2008-September 2009)

- Offer to students of the Nicolas Copernicus University though the LAW&ICT Shared Virtual Campus all the on-line learning modules in English prepared and tested in WP2 (October 2008-September 2009)

- Elaboration of a report of all the educational activities in Torun

WP4: Research

- Elaboration of a report about the e-learning tools used by the own University, sending it to ISIK (October 2007)

WP5: Promotion and awareness raising

- Responsible of this package (October 2007-September 2009)

- Proposal of content for the First Training for Trainers Course about Postgraduate offer, to be held in Vilnius (November 2007).

- Attendance of one person to the First Training for trainers course in Vilnius: target Postgraduate offer (November 2007). One week.

- Elaboration of a report about the First Training for Trainers Course in Vilnius, sending it to MRUNI (December 2007)

- Proposal of content for the Second Training for Trainers Course about Postgraduate offer, to be held in Münster (July 2008).

- Attendance of one person to the Second Training for Trainers Course in Münster: target First and Second Level University offer (July 2008). One week.

- Elaboration of a report about the Second Training for Trainers Course in Münster, sending it to UNIMUENSTER (August 2008)

- Proposal of content for the Third Training for Trainers Course about Continuing Education/ Lifelong Learning, to be held in Torun (July 2008).

- Organization of the Third Training for Trainers Course for all participant Universities in Torun: target Continuing Education/ Lifelong Learning (November 2008). One week.

- Elaboration of the "RTTC3: Report about the Third Training for Trainers Course: target Continuing Education/ Lifelong Learning", including all the partners' reports (December 2008).

- Elaboration of the "RTTCF: Final Report about the Training for Trainers Courses" (February 2009) sending it to all partners.

WP6: Quality and evaluation Plan

- Coordination of the activities related with quality of the content of Continuing Education offer: identification of good practices (October 2007-September 2009)

- Elaboration of a report about the first draft of "QEP: Quality and Evaluation Plan for the LAW&ICT Shared Virtual Campus" presented in the 3rd Meeting, sending it to QUEENS (April 2008)

- Elaboration of a report about the second draft of "QEP: Quality and Evaluation Plan for the LAW&ICT Shared Virtual Campus" presented in the 4th Meeting, sending it to QUEENS (October 2008)

WP7: Dissemination

- Elaboration of a report about the first draft of "DP: Dissemination Plan" presented in the Istanbul Meeting, sending it to FASE (April 2008)

WP8: Exploitation

- Elaboration of a report about the first draft of "EP: Dissemination Plan" presented in the Istanbul Meeting, sending it to FASE (April 2008)

4.8.- IPBEJA (PT)

WP1: Management

- Edition of the LAW&ICT Shared Virtual Campus Newsletter - Monthly periodical (October 2007-September 2009)
- Attendance of a person to the Zaragoza meeting (October 2007); elaboration of a report of the meeting, sending it to UNIZAR
- Collaboration in the design of the International LAW&ICT Library. Collaboration in the elaboration of the first draft of "R2: Report of the International LAW&ICT Library". (October 2007-December 2007)
- Collaboration in the design of the On-line LAW&ICT Encyclopaedia. Collaboration in the elaboration of the first draft of "R3: Report of the On-line LAW&ICT Encyclopaedia". (October 2007-December 2007)
- Collaboration in the LAW&ICT Shared Virtual Campus. Collaboration in the elaboration of the first draft of "R4: Report of the LAW&ICT Shared Virtual Campus". (October 2007-December 2007)
- Attendance of one person to the virtual Meeting (December 2007); elaboration of a report of the meeting, sending it to UNIZAR
- Attendance of one person to the Istanbul meeting (March 2008); elaboration of a report of the meeting, sending it to ISIKUN
- Attendance of one person to the virtual Meeting (September 2008); elaboration of a report of the meeting, sending it to UMK
- Attendance of one person to the virtual Meeting (March 2009); elaboration of a report of the meeting, sending it to FASE
- Attendance of one person to the Belfast meeting (September 2009); elaboration of a report of the meeting, sending it to QUEENS

WP2: Preparation and Design of Educational Products

- Preparation and test of one on-line learning module in the language of the country (October 2007-December 2007)
- Preparation and test of one on-line learning module in English (October 2007-December 2007)

WP3: Preparation and Support of Educational Activities

- Offer to students of the Polytechnic Institute of Beja though the LAW&ICT Shared Virtual Campus the on-line learning module in the mother tongue prepared and tested in WP2 (October 2008-September 2009)
- Offer to students of the Polytechnic Institute of Beja though the LAW&ICT Shared Virtual Campus all the on-line learning modules in English prepared and tested in WP2 (October 2008-September 2009)
- Elaboration of a report of all the educational activities in Beja

WP4: Research

- Elaboration of a report about the e-learning tools used by the own University, sending it to ISIK (October 2007)

WP5: Promotion and awareness raising

- Attendance of one person to the First Training for Trainers Course in Vilnius: target Postgraduate offer (November 2007). One week.

- Elaboration of a report about the First Training for Trainers Course in Vilnius, sending it to MRUNI (December 2007)

- Attendance of one person to the Second Training for Trainers Course in Münster: target First and Second Level University offer (July 2008). One week.

- Elaboration of a report about the Second Training for Trainers Course in Münster, sending it to UNIMUENSTER (August 2008)

- Attendance of one person to the Third Training for Trainers Course for all participant Universities in Torun: target continuing education/ Lifelong Learning (November 2008). One week.

- Elaboration of a report about the Third Training for Trainers Course in Torun, sending it to UMK (December 2008)

WP6: Quality and evaluation Plan

- Elaboration of a report about the first draft of "QEP: Quality and Evaluation Plan for the LAW&ICT Shared Virtual Campus" presented in the 3rd Meeting, sending it to QUEENS (April 2008)

- Elaboration of a report about the second draft of "QEP: Quality and Evaluation Plan for the LAW&ICT Shared Virtual Campus" presented in the 4th Meeting, sending it to QUEENS (October 2008)

WP7: Dissemination

- Elaboration of a report about the first draft of "DP: Dissemination Plan" presented in the Istanbul Meeting, sending it to FASE (April 2008)

WP8: Exploitation

- Elaboration of a report about the first draft of "EP: Dissemination Plan" presented in the Istanbul Meeting, sending it to FASE (April 2008)

4.9.- UWASA (FI)

WP1: Management

- Attendance of a person to the Zaragoza meeting (October 2007); elaboration of a report of the meeting, sending it to UNIZAR
- Collaboration in the design of the International LAW&ICT Library. Collaboration in the elaboration of the first draft of "R2: Report of the International LAW&ICT Library". (October 2007-December 2007)
- Collaboration in the design of the On-line LAW&ICT Encyclopaedia. Collaboration in the elaboration of the first draft of "R3: Report of the On-line LAW&ICT Encyclopaedia". (October 2007-December 2007)
- Collaboration in the LAW&ICT Shared Virtual Campus. Collaboration in the elaboration of the first draft of "R4: Report of the LAW&ICT Shared Virtual Campus". (October 2007-December 2007)
- Attendance of one person to the virtual Meeting (December 2007); elaboration of a report of the meeting, sending it to UNIZAR
- Attendance of one person to the Istanbul meeting (March 2008); elaboration of a report of the meeting, sending it to ISIKUN
- Attendance of one person to the virtual Meeting (September 2008); elaboration of a report of the meeting, sending it to UMK
- Attendance of one person to the virtual Meeting (March 2009); elaboration of a report of the meeting, sending it to FASE
- Attendance of one person to the Belfast meeting (September 2009); elaboration of a report of the meeting, sending it to QUEENS

WP2: Preparation and Design of Educational Products

- Preparation and test of one on-line learning module in the language of the country (October 2007-December 2007)
- Preparation and test of one on-line learning module in English (October 2007-December 2007)

WP3: Preparation and Support of Educational Activities

- Offer to students of the University of Vaasa though the LAW&ICT Shared Virtual Campus the on-line learning module in the mother tongue prepared and tested in WP2 (October 2008-September 2009)
- Offer to students of the University of Vaasa though the LAW&ICT Shared Virtual Campus all the on-line learning modules in English prepared and tested in WP2 (October 2008-September 2009)
- Elaboration of a report of all the educational activities in Vaasa

WP4: Research

- Elaboration of a report about the e-learning tools used by the own University, sending it to ISIK (October 2007)

WP5: Promotion and awareness raising

- Attendance of one person to the First Training for Trainers Course in Vilnius: target Postgraduate offer (November 2007). One week.
- Elaboration of a report about the First Training for Trainers Course in Vilnius, sending it to MRUNI (December 2007)

- Attendance of one person to the Second Training for Trainers Course in Münster: target First and Second Level University offer (July 2008). One week.

- Elaboration of a report about the Second Training for Trainers Course in Münster, sending it to UNIMUENSTER (August 2008)

- Attendance of one person to the Third Training for Trainers Course for all participant Universities in Torun: target continuing education/ Lifelong Learning (November 2008). One week.

- Elaboration of a report about the Third Training for Trainers Course in Torun, sending it to UMK (December 2008)

WP6: Quality and evaluation Plan

- Elaboration of a report about the first draft of "QEP: Quality and Evaluation Plan for the LAW&ICT Shared Virtual Campus" presented in the 3rd Meeting, sending it to QUEENS (April 2008)

- Elaboration of a report about the second draft of "QEP: Quality and Evaluation Plan for the LAW&ICT Shared Virtual Campus" presented in the 4th Meeting, sending it to QUEENS (October 2008)

WP7: Dissemination

- Elaboration of a report about the first draft of "DP: Dissemination Plan" presented in the Istanbul Meeting, sending it to FASE (April 2008)

WP8: Exploitation

- Elaboration of a report about the first draft of "EP: Dissemination Plan" presented in the Istanbul Meeting, sending it to FASE (April 2008)

4.10.- ISIKUN (TR)

WP1: Management

- Attendance of a person to the Zaragoza meeting (October 2007); elaboration of a report of the meeting, sending it to UNIZAR
- Collaboration in the design of the International LAW&ICT Library. Collaboration in the elaboration of the first draft of "R2: Report of the International LAW&ICT Library". (October 2007-December 2007)
- Collaboration in the design of the On-line LAW&ICT Encyclopaedia. Collaboration in the elaboration of the first draft of "R3: Report of the On-line LAW&ICT Encyclopaedia". (October 2007-December 2007)
- Collaboration in the LAW&ICT Shared Virtual Campus. Collaboration in the elaboration of the first draft of "R4: Report of the LAW&ICT Shared Virtual Campus". (October 2007-December 2007)
- Organization of the 2nd (virtual) Meeting (December 2007); elaboration of a report of the meeting, sending it to UNIZAR
- Organization of the 3th Meeting in Istanbul (March 2008). Elaboration of the "RM3: Report of the 3rd Meeting"
- Attendance of one person to the virtual Meeting (September 2008); elaboration of a report of the meeting, sending it to UMK
- Attendance of one person to the virtual Meeting (March 2009); elaboration of a report of the meeting, sending it to FASE
- Attendance of one person to the Belfast meeting (September 2009); elaboration of a report of the meeting, sending it to QUEENS

WP2: Preparation and Design of Educational Products

- Technical support to the preparation of all the on-line learning modules (October 2007-December 2007)
- Preparation and test of one on-line learning module in the language of the country (October 2007-December 2007)
- Preparation and test of one on-line learning module in English (October 2007-December 2007)

WP3: Preparation and Support of Educational Activities

- Technical support to the offer of all the on-line learning modules (October 2008-September 2009)
- Offer to students of the Isik University though the LAW&ICT Shared Virtual Campus the on-line learning module in the mother tongue prepared and tested in WP2 (October 2008-September 2009)
- Offer to students of the Isik University though the LAW&ICT Shared Virtual Campus all the on-line learning modules in English prepared and tested in WP2 (October 2008-September 2009)
- Elaboration of a report of all the educational activities in Istanbul

WP4: Research

- Responsible of this package (October 2007-September 2009)
- Elaboration of a report about the e-learning tools used by the own University (October 2007)
- Study of the e-learning tools used by all the partners. Proposal of a solution for a join offer in the LAW&ICT Shared Virtual Campus (October 2007-December 2007)
- Implementation of the new integrated e-learning tool for the LAW&ICT Shared Virtual Campus Website; technical support to all the participant Universities (January 2008.October 2008)

WP5: Promotion and awareness raising

- Technical support to the First Training for Trainers Course activities in Vilnius (November 2007).

- Attendance of one person to the First Training for Trainers Course in Vilnius: target Postgraduate offer (November 2007). One week.

- Elaboration of a report about the First Training for Trainers Course in Vilnius, sending it to MRUNI (December 2007)

- Technical support to the Second Training for Trainers Course activities in Münster (July 2008).

- Attendance of one person to the Second Training for Trainers Course in Münster: target First and Second Level University offer (July 2008). One week.

- Elaboration of a report about the Second Training for Trainers Course in Münster, sending it to UNIMUENSTER (August 2008)

- Technical support to the Third Training for Trainers Course activities in Torun (November 2008).

- Attendance of one person to the Third Training for Trainers Course for all participant Universities in Torun: target continuing education/ Lifelong Learning (November 2008). One week.

- Elaboration of a report about the Third Training for Trainers Course in Torun, sending it to UMK (December 2008)

WP6: Quality and evaluation Plan

- Technical support to the Quality activities (October 2007-September 2009)

- Elaboration of a report about the first draft of "QEP: Quality and Evaluation Plan for the LAW&ICT Shared Virtual Campus" presented in the 3rd Meeting, sending it to QUEENS (April 2008)

- Elaboration of a report about the second draft of "QEP: Quality and Evaluation Plan for the LAW&ICT Shared Virtual Campus" presented in the 4th Meeting, sending it to QUEENS (October 2008)

WP7: Dissemination

- Technical support to the Dissemination activities (October 2008-September 2009)

- Elaboration of a report about the first draft of "DP: Dissemination Plan" presented in the Istanbul Meeting, sending it to FASE (April 2008)

WP8: Exploitation

- Technical support to Exploitation activities (October 2008-September 2009)

- Elaboration of a report about the first draft of "EP: Dissemination Plan" presented in the Istanbul Meeting, sending it to FASE (April 2008)

4.11.- FASE (SP)

WP1: Management

- Attendance of a person to the Zaragoza meeting (October 2007); elaboration of a report of the meeting, sending it to UNIZAR

- Attendance of one person to the virtual Meeting (December 2007); elaboration of a report of the meeting, sending it to UNIZAR

- Attendance of one person to the Istanbul meeting (March 2008); elaboration of a report of the meeting, sending it to ISIKUN

- Attendance of one person to the virtual Meeting (September 2008); elaboration of a report of the meeting, sending it to UMK

- Organization of the 5th (Virtual) Meeting (March 2009). Elaboration of the "RM5: Report of the 5th Meeting"

- Attendance of one person to the Belfast meeting (September 2009); elaboration of a report of the meeting, sending it to QUEENS

WP4: Research

- Elaboration of a report about the e-learning tools used by FASE (October 2007)

WP7: Dissemination

- Responsible of this package (October 2007-September 2009)

- Elaboration of the "DP: Dissemination Plan" to be discussed in the Istanbul Meeting, sending it to UNIZAR to be distributed among the partners (February 2008)

WP8: Exploitation

- Responsible of this package (October 2007-September 2009)

- Elaboration of the "EP: Exploitation Plan" to be discussed in the Istanbul Meeting, sending it to UNIZAR to be distributed among the partners (February 2008)

5.- OUTCOMES

REF	DOCUMENT NAME	DATE	RESP.
R1	Report of the Plan: Content, Administration, Budget distribution and Calendar	October 2007	UNIZAR
	LAW&ICT Shared Virtual Campus Newsletter, number 1	October 2007	IPBEJA
RM1	Report of the 1st Meeting	November 2007	UNIZAR
	LAW&ICT Shared Virtual Campus Newsletter, number 2	November 2007	IPBEJA
RTTC1	Report about the First Training for Trainers Course: Postgraduate offer	December 2007	MRUNI
R2-fd	Report of the International LAW&ICT Library (first draft)	December 2007	UNIZAR
R3-fd	Report of the On-line LAW&ICT Encyclopaedia (first draft)	December 2007	UNIZAR
R4-fd	Report of the LAW&ICT Shared Virtual Campus (first draft)	December 2007	UNIZAR
	LAW&ICT Shared Virtual Campus Newsletter, number 3	December 2007	IPBEJA
RM2	Report of the 2nd (Virtual) Meeting	January 2008	UNIZAR
	LAW&ICT Shared Virtual Campus Newsletter, number 4	January 2008	IPBEJA
QEP-fd	Quality and Evaluation Plan for the LAW&ICT Shared Virtual Campus (first draft)	February 2008	QUEENS
DP-fd	Dissemination Plan (first draft)	February 2008	FASE
EP-fd	Exploitation Plan (first draft)	February 2008	FASE
	LAW&ICT Shared Virtual Campus Newsletter, number 5	February 2008	IPBEJA
	LAW&ICT Shared Virtual Campus Newsletter, number 6	March 2008	IPBEJA
RM3	Report of the 3rd Meeting	April 2008	ISIKUN
	LAW&ICT Shared Virtual Campus Newsletter, number 7	April 2008	IPBEJA
	LAW&ICT Shared Virtual Campus Newsletter, number 8	May 2008	IPBEJA
	LAW&ICT Shared Virtual Campus Newsletter, number 9	June 2008	IPBEJA
	LAW&ICT Shared Virtual Campus Newsletter, number 10	July 2008	IPBEJA
RTTC2	Report of the 2nd Training for Trainers Course: 1st and 2nd Level University offer	August 2008	UNIMUENSTER
	LAW&ICT Shared Virtual Campus Newsletter, number 11	August 2008	IPBEJA
	LAW&ICT Shared Virtual Campus Newsletter, number 12	September 2008	IPBEJA
RM4	Report of the 4th (Virtual) Meeting	October 2008	UMK
	LAW&ICT Shared Virtual Campus Newsletter, number 13	October 2008	IPBEJA
	LAW&ICT Shared Virtual Campus Newsletter, number 14	November 2008	IPBEJA
RTTC3	Report of the 3rd Training for Trainers Course: Continuing Education/Lifelong Learning	December 2008	UMK
	LAW&ICT Shared Virtual Campus Newsletter, number 15	December 2008	IPBEJA
	LAW&ICT Shared Virtual Campus Newsletter, number 16	January 2009	IPBEJA
RTTCF	Final Report of the Training for Trainers Courses	February 2009	UMK
	LAW&ICT Shared Virtual Campus Newsletter, number 17	February 2009	IPBEJA
DP	Dissemination Plan	March 2009	FASE
EP	Exploitation Plan	March 2009	FASE
	LAW&ICT Shared Virtual Campus Newsletter, number 18	March 2009	IPBEJA
RM5	Report of the 5th (Virtual) Meeting	April 2009	FASE
	LAW&ICT Shared Virtual Campus Newsletter, number 19	April 2009	IPBEJA
	LAW&ICT Shared Virtual Campus Newsletter, number 20	May 2009	IPBEJA
	LAW&ICT Shared Virtual Campus Newsletter, number 21	June 2009	IPBEJA
	LAW&ICT Shared Virtual Campus Newsletter, number 22	July 2009	IPBEJA
R2	Report of the International LAW&ICT Library	August 2009	UNIZAR
R3	Report of the On-line LAW&ICT Encyclopaedia	August 2009	UNIZAR
R4	Report of the LAW&ICT Shared Virtual Campus	August 2009	UNIZAR
	LAW&ICT Shared Virtual Campus Newsletter, number 23	August 2009	IPBEJA
	LAW&ICT Shared Virtual Campus Newsletter, number 24	September 2009	IPBEJA
RM6	Report of the 6th Meeting	October 2009	QUEENS
EA	Report of all the educational activities in the LAW&ICT Shared Virtual Campus	October 2009	UNIZAR
	LAW&ICT Shared Virtual Campus Newsletter, number 25	October 2009	IPBEJA
FR	Final Report	November 2009	UNIZAR
	LAW&ICT Shared Virtual Campus Newsletter, number 26	November 2009	IPBEJA
	LAW&ICT Shared Virtual Campus Newsletter, number 27	December 2009	IPBEJA

6.- BUDJET

6.1.- Requested budget

		Costs								Financing				
		Direct costs						Indirect costs	Total project expenditures		Community grant		Partner's own funding	Total project revenues
			B. Operations											
	A. Staff costs	1. Travel and subsistence	2. Equipment	3. Subcontracting	4. Other	B. Total Operational costs	Total Direct costs (A+B)	Total project indirect costs	Total	%	Total	%		
%	67,47%	22,67%	1,32%	6,06%	2,48%	32,53%		6,89%			75,00%		25,00%	100,00%
Total	244.957	82.285	4.800	22.000	9.000	118.085	363.042	25.000	388.042		291.030		97.012	388.042

6.2.- Approved budget

As can be found in:

http://eacea.ec.europa.eu/static/en/llp/documents/subprogrammes-results/2007_selected_ERA_MP.pdf

the LAW&ICT Shared Virtual Campus has been selected by the European union with the reference 133837-LLP-1-2007-1-ES-ERASMUS-EVC and the following conditions:

Total eligible costs €	371.701
Maximum Grant proposed for award €	278.776
% funding	75,00%
Duration	24 Months

6.3.- Budget distribution by partner

		Costs								Financing				
		Direct costs						Indirect costs	Total project expenditures		Community grant		Partner's own funding	Total project revenues
			B. Operations											
	A. Staff costs	1. Travel and subsistence	2. Equipment	3. Subcontracting	4. Other	B. Total Operational costs	Total Direct costs (A+B)	Total project indirect costs	Total	%	Total	%		
%	67,47%	22,67%	1,32%	6,06%	2,48%	32,53%		7,00%			74,92%		25,08%	100,00%
Total	244.957	82.285	4.800	22.000	9.000	118.085	363.042	25.413	388.455		291.030		97.425	388.455
P1	106.400	5.850	2.400	4.400	9.000	21.650	**128.050**	9.042	138.212	35,58%	**103.548**	74,92%	**34.664**	**138.212**
P2	28.145	7.516				7.516	**35.661**	2.597	39.700	10,22%	**29.743**	74,92%	**9.957**	**39.700**
P3	4.080	7.295		2.200		9.495	**13.575**	956	14.606	3,76%	**10.943**	74,92%	**3.663**	**14.606**
P4	18.240	6.980		2.200		9.180	**27.420**	1.860	28.435	7,32%	**21.303**	74,92%	**7.132**	**28.435**
P5	7.470	8.880		2.200		11.080	**18.550**	1.281	19.578	5,04%	**14.668**	74,92%	**4.910**	**19.578**
P6	7.500	8.880		2.200		11.080	**18.580**	1.283	19.617	5,05%	**14.697**	74,92%	**4.920**	**19.617**
P7	8.840	8.880		2.200		11.080	**19.920**	1.370	20.938	5,39%	**15.687**	74,92%	**5.251**	**20.938**
P8	4.620	8.880		2.200		11.080	**15.700**	1.093	16.704	4,30%	**12.514**	74,92%	**4.189**	**16.704**
P9	7.470	8.880		2.200		11.080	**18.550**	1.281	19.578	5,04%	**14.668**	74,92%	**4.910**	**19.578**
P10	26.650	7.879	2.400	2.200		12.479	**39.129**	2.694	41.176	10,60%	**30.849**	74,92%	**10.327**	**41.176**
P11	25.542	2.365				2.365	**27.907**	1.957	29.911	7,70%	**22.409**	74,92%	**7.502**	**29.911**

(Warning; this table is provisional, while the communication of the concession arrives)